

## b. School building



Providing multilingual parents with some basic information about the school building helps with making the school more welcoming and accessible to them.

A map of the school which shows where they may drop off or pick up their kids contributes to avoiding frustration when they first register their children for the school. Clearly demonstrating where the school administration and/or the principal's office are, can also be useful.

A map of the school also allows parents to configure where the classrooms are, where their children are going to be. Where the sports hall is, where the canteen is, etc. It gives them a peace of mind about the whereabouts of their children within the school buildings.

It is also important for the school to organise a visit of the school buildings - for those parents who never went to school, it will give them snapshots of how the school is organised and visual pictures of where their children are going to spend their days.

If there is an office or a room in the school building where parents may meet their children's teachers, the map should also indicate this. In this way, parents are subtly encouraged to use that space, i.e. contact the school and arrange a meeting with their children's teacher.

And do not forget to have the map in several languages - you can find the translations of the words you need [on our website](#).